As part of the renewal requirements for the Maryland Green Purchasing Specialization, participants are required to complete 9 credit hours of continuing education within 3 years of course completion.

**Eligible Activities:**

1. Each event hosted by the following organizations can be used to fulfill 1 credit hour:

* [Sustainable Purchasing Leadership Council](https://www.sustainablepurchasing.org/calendar/)
* [Maryland Green Purchasing Committee](http://www.doit.state.md.us/ActiveDataCalendar/EventList.aspx?fromdate=8/2/2022&todate=10/30/2022&display=Month&view=Category)
  + - Quarterly Meeting
    - Webinar
* Other State or Federal Event on Sustainable Purchasing

*Please complete Form A for each continuing education event.*

1. An agency-level or statewide contract you have greened can be used to fulfill 3 credit hours. For a contract to be considered green, it must include:
   * Maryland Green Purchasing Specification or General Specification
   * Green Language from a Third-Party Organization such as a Federal Agency or a State or City Government.
   * Other green language such as requirements for recycled content, energy efficiency, water efficiency, hazardous or toxic material prohibitions, etc.

*Please complete Form B for each Greened Contract.*

**Questions may be directed to:** [**DGS.BuyGreen@maryland.gov**](mailto:DGS.BuyGreen@maryland.gov)

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| ***Form A:*** |

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| --- | --- | --- | --- |
| **Name:** | | **CMPO GPS Number:** | **Date of Submission:** |
| **Title and Description of Event:** | | **Hosting Organization** | **Date of Event:** |
|  | |  |  |
| **Please identify 2-3 takeaways or key lessons learned from this event?** | | | |
| **1** |  | | |
| **2** |  | | |
| **3** |  | | |
| **Attach Supporting Documentation of Event Participation** | | | |
| *This may include screenshot of event registration or if attending a GPC Quarterly meeting, a link to the GPC Quarterly Meeting minutes on the GPC website.* | | | |

***Form B***

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** | | **CMPO GPS Number:** | **Date of Submission:** |
| **Title of Contract:** | | **Link to Contract:** | **Date Posted:** |
|  | |  |  |
| **What green language did you include in this contract? If a GPC Specification was not used, please include full green language below.** | | | |
|  | | | |
| **Were reporting requirements included in this contract? (Y/N)** | **Was this contract tagged as “Green” on eMMA?**  **(Y/N)** | | |
|  |  | | |